



health sciences & services authority of spokane county

## **BOARD OF DIRECTORS**

Minutes of the September 2, 2009 Meeting  
665 N Riverpoint Boulevard, Spokane, WA

### **Members Present:**

Nancy Isserlis, Chair; Roger Woodworth, Vice Chair; Patricia Butterfield, Grant Subcommittee Chair; Alethea McCann, Finance Chair; Dr. Jeff Collins; Earl F. “Marty” Martin; Mari Thomas; Kelsey Gray, and Wendy K. Schneider. No members were absent.

**Staff Present:** Susan Ashe, Consultant/Interim Director

**Providing Legal Counsel:** James Emacio

### **Guests:**

David Condon; Kim Zentz; Skip Davis; Tony Bonanzino; Brian Pitcher; Linda Hemingway; Tim Williams; Gaylene Lewin; Bill Isgrigg; John Overby; Tom Paine and Dr. Marcus DeWood.

#### 1) Call to Order

Nancy Isserlis called the meeting to order shortly after 3 p.m.

#### 2) Approval of Minutes

3) It was moved to approve the minutes of the August 5, 2009, Board meeting. The motion was seconded and unanimously passed.

#### 4) Board Action

The Board authorized the Award Agreement (contract) template as noticed to be used to format of negotiations in concert with Board Counsel. The Chair will work with Susan over the next few weeks to complete a streamlined Agreement.

#### 5) Chair’s Report

The Chair informed the Board that she was signing warrant numbers 1018 through 1021 dated September 2, 2009, totaling \$8,361.41.

The Chair also informed the Board that at the Board’s direction from its August meeting, HSSA had purchased Directors and Officers liability insurance for an annual fee of \$1,019.

#### 6) Consultant/Interim Director Report

Ms. Ashe informed the Board that she has been requested to amend the August report to the Higher Education Coordinating (HEC) Board to provide more information conducive to a report to the legislature about HSSA, which HEC is required by law to do. HEC’s consultant, Susan Musselman, will work with staff to complete this effort.

Ms. Ashe also informed the Board that she had confirmed with County CEO Marshall Farnell that Spokane County did not intend to have another bond issuance this year, and that a suggestion for HSSA to perhaps borrow from the County is not viable as HSSA does not have the authority to borrow money. Subsequently, Mr. Emacio suggested that the County

may be able to borrow money from the Spokane County Investment Pool (SCIP) with a guarantee for repayment from the HSSA sales tax revenue stream and make the money available to HSSA. Mr. Emacio advised he would contact Mr. Farnell and Attorney Roy Koegen and request that they attend the October meeting to discuss this concept with the HSSA Board.

7) Board Committee Reports

a) **Finance Committee**

Alethea McCann, Chair of the Finance Committee, presented the Board for the record with copies of the January – July 2009 Profit & Loss Budget v. Actual report, the HSSA Balance Sheet as of July 31, 2009, and the January – July 2009 Profit & Loss Statement.

b) **Grant Subcommittee**

Dr. Patricia Butterfield reported that HSSA had received three proposals to its second RFP to increase access to health services to under-served people in Spokane County. They were from Project Access for \$225,000; Partners with Families & Children for \$100,000, and Providence Sacred Heart Internal Medicine Residency HIV Clinic for \$40,000. The Grant Subcommittee will meet in September to review and score these proposals. Chair Isserlis noted that the Grant Subcommittee met all time deadlines it set for the Board and did not lose any time over the summer months.

At this juncture, Dr. Butterfield said that the next item would be a presentation by proponents of the Institute for System Medicine (ISM) proposal, the only proposal HSSA received in response to its first RFP to increase infrastructure capacity to support bioscience research. Dr. Butterfield, WSU, and Dr. Earl Martin, Gonzaga University, recused themselves from any consideration, deliberation and decisions regarding the ISM proposal to avoid of any conflict of interest – real or perceived -- with their respective organizations. Mr. Emacio reminded both Dr. Butterfield and Dr. Martin that according to HSSA's Code of Ethics they would need to leave the room during the ISM presentation, deliberations and decision-making, which both did.

8) ISM RFP #1 Proposal Presentation/Q&A

Dr. Anthony Bonanzino, CEO of ISM, provided an overview of ISM as well as more detail on the ISM proposal to develop a human tissue repository and a clinical data repository in response to HSSA's RFP to increase infrastructure capacity.

9) Board Action

After discussion and public comment with Skip Davis, Dr. Brian Pitcher and Dr. Bill Isgrigg joining Tony Bonanzino in responding to Board questions about ISM's proposal, the floor was opened to public comment. David Condon spoke on behalf of U.S. Rep. Cathy McMorris Rodgers in support of HSSA funding ISM. There being no other comments, Kelsey Grey moved acceptance, Alethea McCann seconded the motion and the Board unanimously voted to accept the ISM proposal and move the grant process forward to negotiations for the Award Agreement (contract).

10) Counsel Report. There was no official report of Counsel.

11) The meeting was adjourned at approximately 5:15 p.m.

12) The next meeting of the HSSA Board will be Wed., October 7, 2009, 3-5 PM, Sirti, 4<sup>th</sup> Floor Board Meeting Room, 665 N. Riverpoint Boulevard.